



HUNTSVILLE

Kathy Martin, P.E.
Director
City Engineer

Urban Development Department
Engineering Division

MIDCITY DRIVE AND THE POINT STREETScape IMPROVEMENTS

Project No. 71-20-SP20

July 3, 2024

Addendum #1

Attached are the Pre-Bid Minutes from the meeting held on Tuesday, July 2, 2024, in the 6th Floor Training Room 624/625, 305 Fountain Circle, Huntsville, AL.

Addenda will only be emailed to those bidders who attend and have signed in at the pre-bid meeting. All addenda, as well as other project information, are available for downloading on Engineering's website at www.huntsvilleal.gov/engineeringbids. Acknowledgement of receipt/download from website of addenda is mandatory using Attachment "C" located in the Specifications and attachment must be submitted with bid package. Failure to do so shall be cause for rejection of the bid. It is the responsibility of all bidders to refer to the website for any updates. The attached pre-bid meeting minutes, all addenda and attachments for the above-referenced project will become part of the contract documents.

Attachments: Pre-Bid Minutes

END OF ADDENDUM #1

The Star of Alabama

P.O. Box 308 • Huntsville, AL 35804-0308 • Phone 256-427-5300 • Fax 256-427-5325

PRE-BID MEETING

MINUTES

PROJECT NAME: MidCity Drive and the Point Streetscape Improvements

PROJECT NUMBER: 71-20-SP20

DATE: July 2, 2024

PROJECT ENGINEER: Alan Clements

PROJECT INSPECTOR: Lester Jones

Patrick Greenwell	Water Water Everywhere
Zachary Turner	Garver
Adam Long	Comcast
Kevin Sawyer	Lambert Contracting
Matthew West	Huntsville Utilities Electric
Hercy Golson	Huntsville Utilities Water
Ty Quick	Grayson Carter & Son
Steven Eakes	Wiregrass
David Bittinger	Core Group
Mark Huber	COH Engineering
Angela Gurley	COH Engineering
Alan Clements	COH Engineering

1. Introduction of all persons present – Alan stated that Zach Turner and Andy Dinges from Garver are the design Engineers, and they will be helping address any questions and specifics for the project requirements
2. Work Description (Project Scope)

MidCity Drive will be improved from Stax Street to Sanderson Street to include roadway pavers, on-street parking, decorative streetlighting, concrete sidewalks, landscaping, hardscaping and a small (1/4 acre) city park to include pavilion, seating areas, landscaping, irrigation and utilities.

Alan stated that this project is another phase of the MidCity improvements for continued development. Alan stated that there will be no asphalt work for this project since it is just a continuation of the paver roadway surface.

Alan stated that the project limits are MidCity Drive from Stax Street to Sanderson Street that will include approximately 1/4 acre park. Alan said that this park will include a pavilion, seating areas, irrigation lighting and electrical needs to accommodate food trucks. Alan also said that the fabrication details for the pavilion show to be a manufactured product and the name of the manufacturer is not included in the plans. Alan stated that he will provide the name of the product or the manufacturer which will be required.

Alan stated that there are some exposed aggregate sidewalks that are intended to match what is already out there and there are mixed designs in the bid package itself and the intention is for all the sidewalks to look the same.

Alan stated that the only streetlight scope of work for this project will be to raise the clamshell base 6 inches on the existing streetlights to match the final grade.

Alan said that the outermost ribbon curb section for most of the project will be removed and replaced with a 24" curb and gutter. Alan said that the existing dense graded base located within the parking bays will have to be removed and replaced with DGB, concrete sleeper slab and pavers to match final surface. Alan stated that the unclassified pay item is for the removal of the dense graded base and dirt that is to be removed from the project. All other removal will be paid by specified pay item in bid schedule.

Alan asked that Sanderson Street be used for all deliveries so that the work does not interfere with the public.

Alan said that a pay item was added for a 6" directional bore and there is no specific use for the directional bore at this time.

3. Permits (Provide copies of all permits as part of the Contract)
 - a. ADEM (NPDES) – Contractor is responsible for the obtaining the NPDES permit through the NOI and will also require the contractor to maintain and close out the permit.
4. Utility Project Notification
 - a. Conflicts with existing utilities
 - b. Owner of existing utilities
 - c. It will be the responsibility of the contractor to coordinate with the existing Utilities for line locates through the 811 system. Alan stated that the streetlights are not included in the 811 system and to contact Chris Gibson for any necessary streetlight locates.
 - d. Discussion with Utility Representatives

5. Conflicting Projects – Alan stated to the east is the ongoing Metronome project and there is work to the west of this project. RCP Properties stated that they will have that area cleared so that the contractor will have a clear area to work in for this project. The contractor will be working on the east side of the project for the Metronome buildout on the bottom floor. Both the projects will be ongoing during construction and may require coordinated efforts for material deliveries for both projects with limited interruption.
6. Schedule of Work
 - a. Critical Path
 - b. Need by first payment
 - c. Owner reserves the right to withhold payment if work is more than 25% behind schedule
7. Project Details (Plans, Specs, Special Provisions, Quantities, Dates)
 - a. Review plan sheets
 - b. Review Special Provisions and Specifications
 - c. Reference State or City Standard Specifications
 - d. Enforce ADA Standards for ROW construction.
 - e. Contractor responsible for repair and maintenance of any trench cuts with hot mix asphalt.
 - f. Submittals for this project will require shop drawings for anything that will be permanent which includes the pavilion, the bench areas, the bike racks, and the trash cans. Alan stated that concrete mix designs will also be required.
 - g. State of Alabama License Classification required – (HS) Highways & Streets or (MU) Municipal & Utility

Introduction and explanation of any revisions to Supplement to General Requirements – specifically detail the following:

46. SHOP DRAWINGS

The approval of shop drawings by the Engineer will cover only the features of the design and in no case shall this approval be considered to cover error or omissions in shop details or a check of any dimensions. The Contractor shall be responsible for the accuracy of the shop drawings, the fabrication of materials and the fit of all connections; and he shall bear the cost of all extra work in erection caused by errors in shop drawings or in fabrication, inaccurate workmanship, misfits of connections or for any changes in fabrication necessary. No work shall be done on the material before the shop drawings have been approved. Any material that the Contractor orders prior to the approval shall be at the Contractor's risk.

Substitutions or changes whether indicated or implied on shop drawings will not be considered as changes regardless of the Engineer's approval of shop drawings unless

the change has been previously submitted and approved as a change order per the requirements for changes in the contract.

After a shop drawing has been approved, no changes shall be made unless directed in writing to the Owner and acceptance by the Owner of said changes. Any acceptance of change by the Owner does not constitute a change to the contract unless that change has been approved and directed in writing per change order. Compensation for preparing and furnishing all shop and working drawings shall be included in the contract unit prices for the various pay items of work.

- h. Calendar Days to complete project – one hundred twenty (120) but if there are some issues with timing on ordering the pavilion Alan stated that the bid opening date may have to change, but he will clarify this in the addendum.
- i. Council Approval – July 25, 2024
- j. Anticipated Notice-to-Proceed – between 7/26 and 8/9

Alan stated that the as-builts that are required will pertain to the irrigation system and of those are hand drawn and there is nothing electrical on this project.

8. Bid Sheet (Quantities)

Contractor is required to submit pricing (Attachment “A”) on a thumb/flash drive (preferably in a live/flash drive format) in the Excel format made available for download from the Engineering website. The thumb/flash drive must be in working condition and included with original bid packet and reflect the correct revision, along with two signed hard copies. Bid must be submitted from the file (Quantities) provided and downloaded from the City of Huntsville’s website. Failure to do so shall be cause for rejection of bid. The City reserves the right to reject any altered bid resulting from altering the thumb/flash drive in any manner. If a price discrepancy is found on the thumb/flash drive, or the correct version of bid quantities is not submitted on the thumb/flash drive, which corresponds to the printed hard copy, then printed hard copy prices submitted with original bid documents, with Contractor signature, will prevail.

- a. Review each bid item and describe method of payment (Check reference to State Item Numbers referencing State payment methods)
- b. Provide information regarding payment method, i.e. “Payment for unclassified excavation will only be made once for movement of the same material”, “DGB is to be measure for payment based on an in place area in accordance with”

Alan said that item #4 will be paid lump sum for the contractor to clean out the storm water system at the start and end of the project.

Alan said that an item was added for orange safety fencing in the event where there is ongoing work side by side with the other project.

Alan said that there is an item for the removal of concrete under the damaged slabs and that item will be paid per SQ YD.

Alan stated that the permanent street signs will need to meet the existing standard specifications.

Alan said that item #51 is for project allowance as directed by the engineer and that will be a fixed amount of \$50,000.00.

9. Payment

The OWNER agrees to pay the contractor as follows: Once each month per project the OWNER shall make partial payment to the Contractor on the basis of duly certified and approved estimates of the work performed during the preceding month by the Contractor, less five percent (5%) of the amount of such estimate, which is to be retained by the City until all of the work has been performed. Liquidated damages will be deducted from all invoices when the invoice estimate period end date is later than the contract completion date. All pay requests will be submitted by hard copy. Two originals and two copies of the invoices are required before payment will be made. The originals and copies should be submitted each month to the Administrative Officer, ATTN: Teresa Mills, in the Engineering Department. No further retainage will be held after fifty percent of the contract is complete. All payments to contractor will be made as soon as practical after the approval and finance processes have been completed.

- a. Date for payment submittal monthly
 - i. Process for monthly quantities
 - ii. Monthly Progress Meetings
 - iii. Red-line As-built required to be maintained by the Contractor and review monthly prior to invoices being submitted.
 - iv. Define Substantial Completion – Project in usable condition for intended purpose
 - v. Liquidated Damages
 - vi. One year warranty period begins upon substantial complete.

If in conflict with work, all vehicular and bicycle loop repairs shall be replaced within fourteen (14) calendar days after final paving work.

All permanent striping, markings, raised pavement markers and ceramic markers for guidance shall be replaced within thirty (30) calendar days after final paving work.

Lane closures are only allowed in off-peak hours unless otherwise approved by the project engineer.

Contractor is responsible for maintaining roadway drainage and preventing ponding of water within the construction limits throughout the duration of the project.

10. Subcontractors

Any subcontractors present were given the opportunity to ask questions or discuss items with which they are concerned. The Prime Contractor should be advised that no work by a subcontractor will be permitted unless approved by contract or in writing. The contractor shall keep the "Subcontractor's Listing" updated throughout the project duration and submit a copy of the listing with the request for final payment. Noncompliance with this request may cause a delay in payment to the Contractor.

11. Special Documentation based on Funding Requirements (i.e. Labor Payroll, etc.)

Anyone working for the Contractor, whether equipment and/or personnel, which are not the Prime Contractors and are not covered by subcontract, then it shall be understood that the Prime Contractor will be required to furnish a rental agreement for the equipment and carry personnel performing such work on his/her labor payroll.

12. Questions?

Q: Question asked if there can be an approved equal for the concrete sidewalk mix design.

A: Alan stated yes it just needs to match the existing.

Q: Alan asked if the water meter issues have been reconciled.

A: Hercy with Huntsville Utilities said yes.

Q: Alan asked if there are any issues with the S3 cabinets.

A: Matt with Huntsville Utilities stated no.

Q: Question asked about adding a total number for the unclassified item.

A: Zach stated it will be included in the addendum.

Q: Question asked if a drawing could be provided for the stormwater system.

A: Alan stated yes.

Q: Question asked about the trench drain that is shown in the drawing.

A: Zach stated he will provide clarification in the addendum.

Q: Question asked about the seating area shown in the drawings.

A: Alan stated that is small event spacing.

Q: Alan asked if the posts for the street signs are black.

A: Hannah stated yes.

Q: Alan asked if an item was added for bollard removal.

A: Zach stated yes.

Q: Question asked if quantities could be given for the pipe cleaning.

A: Zach stated that he will provide the drawing as an exhibit.

Q: Question asked if there is an item for the trench drain.

A: Zach stated that he will provide clarification for that.

Q: Question asked about the pavilion supplier.

A: Zach said that he would provide supplier information.

Q: Question asked about the specifications for the bike racks and trash cans.

A: Zach stated that he will provide that information.

Q: Question asked if the entire section of work will be shut down.

A: Alan stated yes.

Q: Question asked about a staging area.

A: Zach stated he will check on this.

Q: Question asked how low the concrete slab is now within the roadway.

A: Zach stated it is 6 inches and should accommodate the paver detail.

Q: Question asked about the darker detail in the drawings for the parallel parking.

A: Zach stated that it is darker bands for parking but there are no paver cross walks.

All questions were answered and all clarifications made by addendum. **All addenda are sent via email to those bidders who attend and have signed in at the pre-bid meeting. Although a response to the email is optional, it is mandatory that the bidders acknowledge the receipt of each addendum, whether received via email or by downloading from the Engineering Department's website, on Attachment "C" included in the Specifications.** Acknowledgement of receipt of addenda is **mandatory** using Attachment "C" and must be submitted with bid package. Failure to do so shall be cause for rejection of the bid.

Last day for questions concerning this project before the bid will be **Monday, July 8, 2024, until 5:00 p.m.** via email to: mary.ridgeway@huntsvilleal.gov

Response to contractor questions will be **Wednesday, July 10, 2024, until 5:00 p.m.**

Bids open: Friday, July 12, 2024, at 10:00 a.m. in the **6th Floor Training Room 624/625**, 305 Fountain Circle, Huntsville, AL. All bids must be **SEALED** before submittal at the bid opening. Any bids received that are not sealed will be immediately rejected.

The pre-bid notes and all addenda shall become a part of the contract documents.

Meeting adjourned.